

**Burlington Town Council  
Special Meeting  
December 26, 2018  
49 Northgate Plaza, Burlington, IN 46915**

The Burlington Town Council held a special meeting on Wednesday, December 26, 2018 at 1:00 p.m. at Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer and Clerk-Treasurer Karen Dinger present.

President Moore opens the meeting at 1:00 p.m.

All council sign annual nepotism certifications. The clerk-treasurer has already signed and has her certification available for review. Certifications will be kept on file in the office.

Ken Smith from Municipal Civil Corporation drafted the towns Title VI Plan. The plan has been reviewed. Moore motions to approve the Title VI plan for the Town of Burlington. Huffer 2nds. All Ayes. Motion passed.

A revised edition to the town's ADA transition plan with inventory prepared by Ken Smith from Municipal Civil Corporation is presented. Moore makes a motion to approve the revised ADA transition plan edition as proposed by Ken Smith. Huffer 2nds. All Ayes. Motion passed.

Moore reads the letter received from INDOT regarding the 5<sup>th</sup> Street detour that was used when the state replaced the culvert on SR 22. The letter requests confirmation that no damage was done to 5<sup>th</sup> Street during the time it was used as the detour route. Discussion is held. Letter is signed by President Moore. Moore requests C/T Dinger to mail the letter to INDOT.

The Public Works Commissioner and Town Marshal annual contracts are presented to council.

Councilmember Huffer moves to approve the street/utility superintendent contract. Michael 2nds. All Ayes. Motion passed.

Vice-President Michael makes a motion to accept marshal's contract as presented. Moore 2nds. All Ayes. Motion passed.

Resolution 2018-10 is read regarding reduction of the appropriation for the Local Road and Bridge Matching Grant Fund. Due to the state culvert replacement on SR 22 and 5<sup>th</sup> Street detour, the Community Crossings Grant for 5<sup>th</sup> Street was not able to be completed in 2018. Michael motions to approve Resolution 2018-10. Huffer 2nds. All Ayes. Motion passed.

Resolution 2018-11 is presented for transfer of funds for the joint park board. Huffer makes a motion to approve Resolution 2018-11. Michael 2nds. All Ayes. Motion passed.

C/T Dinger presents purchase order 2018-GRAHAM for a body armor vest from US Uniform. The vest is ordered, but won't be made until 2019. Michael makes a motion to encumber \$800 for the body armor vest for Reserve Officer Josh Graham. Huffer 2nds. All Ayes. Motion passed. The encumbrance will be from the General Fund from the Police Machinery/Equipment/Vehicles appropriation.

The 2019 salary ordinance is presented. Moore motions to adopt Ordinance 2018-12 – salary ordinance. Michael 2nds. All Ayes. Motion passed.

Year end claims are presented. Michael makes a motion to pay bills as presented. Huffer 2nds. All Ayes. Motion passed.

The BobCat municipality program is discussed. More discussion will be held in January.

Michael motions to adjourn the meeting. Moore 2nds. All Ayes. Meeting adjourned.

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Stan Moore, President

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ATTEST:  
Karen Dinger, Clerk-Treasurer