

Burlington Town Council
July 14, 2020
49 Northgate Plaza, Burlington, IN 46915

The Burlington Town Council held a regular monthly meeting on Tuesday, July 14, 2020 at 7:00 p.m. at Town Hall with Council's Steve Michael, Kevin Hammond and Jim Enoch; Clerk-Treasurer Karen Dinger; Town Marshal Terry Moore and Public Works Commissioner Steve Stout present. Attorney Justin Alter listens to the meeting via speakerphone.

Guests present are: Susan Scholl and Deputy Marshal Steve Catron

Council President Steve Michael opens regular meeting at 7:00 p.m.

C/T Dinger presents minutes from the June 17, 2020 special meeting. Hammond motions to approve minutes as presented. Enoch seconds. All Ayes. Motion passed.

C/T Dinger presents minutes from the June 30, 2020 special meeting. Hammond makes a motion to approve the June 30, 2020 minutes. Enoch 2nds. All Ayes. Motion passed.

C/T Dinger presents claims for June 17 through July 14, 2020 for \$53,061.23 for both town and wastewater. Michael makes a motion to pay bills as presented. Enoch 2nds. All Ayes. Motion passed.

Marshal Moore presents monthly marshal's report. He discusses that he would like to purchase three refurbished AED's that are \$395 each. He would also like to get a new breath tester. He will look at pricing. He is also wanting to get body cameras. There is a company that he is interested in that has no annual license fee. Videos can be downloaded to an external hard drive and will comply with law enforcement restrictions. Michael makes a motion to purchase three AED's, three body cameras and one breath tester for an estimated cost of \$3400. Enoch 2nds. All Ayes. Motion passed. Michael makes a motion to accept marshal's report as presented. Enoch 2nds. All Ayes. Motion passed.

Public Works Commissioner Steve Stout provides an update. The wastewater pumps at Haun Drive have been replaced. Several electrical issues and other issues arose. All has been fixed except some electrical work that still needs done. Skiles Electric has been contacted. An estimate of \$1481 was received. Hammond motions to pay Skiles Electric for the electrical work needed. Enoch 2nds. All Ayes. Motion passed. Steve Stout also states that they are looking at treatment for some algae in the lagoons. Wastewater operator Ted Keller has contacted a couple of people to get cost estimates.

New Business

Several tree trimming companies have been contacted regarding trimming trees around town streets. Rice Tree Trimming's quote is \$6500. Deaton's quote came in via phone call at \$9500. The council will table this until next meeting in order to try to secure more quotes.

C/T Dinger presents quotes for updating the park, town and wastewater utility's capital assets records. Quotes have been received from three companies: Dave Kieser, \$2,600; Hartman and Williams, LLC, based on per hour not to exceed \$5,000 unless approved; and Peterson Consulting Services, Inc., \$7,250. Discussion is held with the council. C/T Dinger explains that the town keeps records of capital assets, but there are some items

missing in the records of assets, especially at the park. With new reporting requirements for the State Board of Accounts annual report, she feels it's important to have everything accurate. She states that the quote from Dave Kieser was not itemized and did not provide explanation. Hartman and Williams are comprised of individuals who once worked for State Board of Accounts. Peterson Consulting Services, Inc. has provided training at a previous ILMCT conference. Hammond makes a motion to hire Hartman & Williams LLC. Enoch 2nds. All Ayes. Motion passed.

A Conflict of Interest Statement is presented for Kevin Hammond. Because Kevin's step-son is the president of the Burlington Community Club and the council pays the Burlington Community Club a monthly amount to help with costs of cleaning the buildings at the park and also helped pay a portion of the fireworks this year, it was felt a conflict of interest statement needed filed. Michael makes a motion to approve the conflict of interest statement for Kevin Hammond. Enoch 2nds. All Ayes. Motion passed.

C/T Dinger presents Resolution 2020-3, authorizing the transfer of funds transferring \$4,000 from the General Fund appropriation Other Capital Outlays to Deputy Marshal Salary. Michael reads the title of the resolution. Michael makes a motion to approve Resolution 2020-3. Hammond 2nds. All Ayes. Motion passed.

Michael makes a motion to adjourn meeting at 8:05 p.m. Hammond 2nds. All Ayes. Motion passed.

Dale Steven Michael, Council President

ATTEST: Karen Dinger, Clerk-Treasurer